

Semester II
Social Welfare Administration And Women Welfare
Sub Code: PW2021

Number of Hours per week	Number of Credit	Total Number of Hours	Marks
4	4	45	100

Objective

- To get more knowledge about women development, problems faced and rights of women
- To understand the method of social welfare administration

Course: Social Welfare Administration and Women Welfare.

Co No.	Course Outcomes	POs addressed	CL
Co-1	Upon completion of this course, students will be able to Understand the principle and functions of social welfare administration in national and international level	PSO-3	U
Co-2	Interpret the methods and techniques of social welfare administration.	PSO-3	Ap
Co-3	Practice the methods and techniques of social welfare administration in the organization.	PSO-3	U
Co-4	Understand the registration act regarding NGO and companies formation.	PSO-5,PSO-10	U
Co-5	Recall the social structure and beliefs influencing the status of women.	PSO-3	R
Co-6	Interpret the various acts related to women and children development.	PSO-3,PSO-10	Ap

Total Hours: 45 hours (Incl. Seminar, Test & Other internal assessment components)

Unit	Section	Topics	Lecture hours	Learning outcome	Pedagogy	Assessment/ Evaluation
I	Social Welfare Administration					
	1	Concept, scope, principles, Nature and task.	2	To understand the principle and functions of social welfare administration in national and international level	Lecture Discussion	Evaluation through : short test ask question
	2	Social Welfare boards and its functions,	2	To understand the principle and functions of social welfare	Lecture Black board	

				administration in national and international level		Formative assessment I Give some example of case work
	3	Social welfare organization-national and international levels	3	To understand the principle and functions of social welfare administration in national and international level	Lecture discussion and group discussion	
	4	Social workers ethical responsibilities to the broader society	2	To understand the principle and functions of social welfare administration in national and international level	Lecture with PPT, Panel session on the principles	
II	Methods and techniques of Social Welfare Administration					
	1	POSDCORB: planning, organizing staffing, directing, coordinating, reporting and budgeting.	3	To interpret the methods and techniques of social welfare administration.	Lecture with group discussion	Short test Quiz Group Thinking
	2	Office administration-finance and fund raising, Accounting and auditing.	3	To practice the methods and techniques of social welfare administration in the organization.	Lecture PPT	
	3	Purchases and stock keeping, record maintenance, Public relation, monitoring and evaluation.	3	To practice the methods and techniques of social welfare administration in the organization.	Lecture black board	Formative assessment II
	4	Research and annual report.	3	To practice the methods and techniques of social welfare	Lecture black board and group	

				administration in the organization.	discussion	Evaluation through ask question
III	Registration					
	1	Societies Registration Act 1860, procedure under Tamil Nadu Societies registration Act 1975.	2	To understand the registration act regarding NGO and companies formation	Lecture black board	Evaluation through : short test
	2	Foreign contribution(Regulation) Amendment Act 1985	2	To understand the registration act regarding NGO and companies formation	Lecture black board and group discussion	students seminar
	3	Indian Trust 1882, Companies Act 1956.	3	To understand the registration act regarding NGO and companies formation	Lecture Chat Presentation	
	4	The duties and responsibilities of office bearers and executives, The role of general body and governing body.	2	To understand the registration act regarding NGO and companies formation.		Formative assessment II
IV	Women welfare					
	1	Status of women in Indian family, Social structures and beliefs influencing the status of women.	3	To recall the social structure and beliefs influencing the status of women..	Student seminar	Formative assessment III
		Problem of women: health, education, gender bias, dowry system	2	To recall the social structure and beliefs influencing the status of women.	Student seminar	

		Female infanticide and feticide, widowhood, Legislative Provision for women welfare.	4	To recall the social structure and beliefs influencing the status of women.	Lecture discussion with black board	
V	Acts					
		Right to information Act 2005, Domestic Violence Act 2005.	2	To interpret the various acts related to women and children development.	Lecture discussion with black board	Formative assessment III
		Right to Education ACT 2009	1	To interpret the various acts related to women and children development.	Chart presentation	
		J.J Act 2015	1	To interpret the various acts related to women and children development.	Lecture with PPT, Panel session	
		Protection of children from Sexual offense Act 2012	2	To interpret the various acts related to women and children development.	Lecture discussion	

Semester: II

Name of the Course: Social Work Research and Statistics

Subject Code: PW2022

Number of hours/week	Credits	Total number of hours	Marks
5	5	75	100

Objectives

1. To facilitate the students the skills for collecting and analysing the data on recent social issues and motivate them towards social work research process.
2. To understand the nature of social work research and help the students to prepare scientific report on the research work carried out.

Co No.	Course Outcomes Upon completion of this course, students will be able to	POs addressed	CL
Co-1	Define the purpose of social work research	PSO-3	R
Co-2	Interpret the meaning and nature of scientific method.	PSO-3	Ap
Co-3	Recognize the purpose and steps in research process	PSO-3	R
Co-4	Discuss the research design and its types.	PSO-3	U
Co-5	Recognize the methods and tools of collecting data.	PSO-3	U
Co-6	Organize the data using various scaling techniques.	PSO-3	C
Co-7	Differentiate between various correlations techniques.	PSO-3	An
Co-8	Recognize the importance application of statistical in social work research.	PSO-3	U
Co-9	Demonstrate the use of SPSS in social work research.	PSO-3,PSO-7	An
Co-10	Utilize the skills of project proposal writing in social work.	PSO-3,PSO-7	Ap

Modules

Total contact hours: 75 (Including lectures, assignments and tests)

Unit	Section	Topics	Lecture hours	Learning outcome	Pedagogy	Assessment/ Evaluation
I	Social Work Research					
	1	Social work research-Meaning, goal, objectives and characteristics, Social work research and Social Science Research	2	To understand the purpose of social work research	Discussion Lecture	Assignment on the difference between social science research and Social work research Short test
	2	Types of Research- Intervention research and practice based research	2	To distinguish between qualitative and quantitative research	Lecture with PPT	
	3	Scope and importance of Social work research –	2	To understand the importance of social work	Question answer session,	

		Criteria for good research		research	Lecture	Quiz
	4	Scientific method in Social work research-Nature, characteristics, purpose, steps and limitations	2	To distinguish the scientific methods between social research and social work research	Mind map Lecture with PPT	Formative Assessment I
	5	Limitations of Social work research in India	2	To analyze the reasons for the decline in social work research in India	Discussion Lecture	
II	Research Process and research Design					
	1	Concepts ,Criteria and formulation of good research problem	2	To categorize and select the research problem	Lecture	Assignment on case study (with intervention)
	2	Variables and its types	2	To know the various types of variables	Lecture with PPT	
	3	Hypothesis-meaning, Origin , Characteristics ,types and criteria for formulation of hypothesis and its importance	2	To formulate the hypothesis for the research problem	Lecture	Preparation of question for survey
	4	Process of research design- Exploratory & Experimental research- Descriptive & Diagnostic research - Research designs in Grounded theory, ethnography and Phenomenology	4	To interpret the type of research design for any research problem	Lecture with PPT Illustration	Quiz
	5	Case study research method, Social survey	2	To critically analyse the case study and to set	Lecture Illustration	Formative Assessment I

				up questionnaires for social survey		
III	Sources of data , sampling and scaling techniques					
	1	Data-sources, types and importance	1	To know the possibilities of getting data for a specific problem.	Lecture Illustration	Assignment on preparing questionnaires for Interview schedule
	2	Methods and tools of data collection- observation method, Interview and panel method, Questionnaire and case study, Psychological tests, Sociometry and content analysis	5	Able to illustrate the methodology involved in each method. To identify the strengths and weakness of different tools	Lecture Illustration Panel session	
	3	Sample size and determination- Census and Sampling	2	To explain the importance of sample size and the differences between sampling and census	Lecture	Assignment to prepare tables and charts for various research problems
	4	Sampling methods- Probability & non probability sampling methods	2	To differentiate between various types of sampling	Lecture Mind map/flow chart	
	5	Processing and Presentation of data	1	To identify and analyse the data Critically and present it.	Lecture with PPT Illustration	Formative Assessment II
	6	Level of measurement and Scaling Techniques	1	To understand the difference between various	Lecture Illustration	

				scaling techniques.		
IV	Social Statistics					
	1	Social Statistics- Meaning, aim, purpose, scope and functions	1	To know the importance of statistics in social work research	Lecture	Quiz
	2	Measurement of Central tendency- Mean. Mode & median	2	To understand the meaning of central tendency and its importance in statistics	Lecture Illustration	Formative Assessment II
	3	Karl Pearson's coefficient of correlation- Spearman's Rank correlation	4	To analyse the significance of relationship between two variables using correlation techniques	Lecture Problem solving session	
	4	Computer Applications: Use and application of computer in Social Work Research with special to Statistical Package for Social Science (SPSS), R.	5	To the use of SPSS in social work research.	Lecture with PPT Problem solving session	
V	Research Report & Proposal					
	1	Report writing- Types , layout, characteristics, significance and steps of research report- Mechanics	4	To understand the importance of report writing	Lecture Demonstration with Model reports and research thesis	Assignment on the analysis of research

		and Significance of writing research report/research project				papers in Social work and thesis
	2	Computer application in Social research and SPSS	2	To know the functions and importance of SPSS package in social work research	Lecture and Demonstration on the usage of SPSS package	Assignment on mini project proposal writing
	3	Project proposal writing- Planning for Social research- Agencies involved in Social Research	3	To develop the knowledge and skill on project proposal writing to various agencies	Lecture Jigsaw Flow chart	
	4	Ethical consideration and Importance of ethics in research- Issues and Ethical guidelines in social work research	2	To know the human values and professional ethics while undertaking social work research in professional practice	Lecture Discussion	

Signature of the Course Instructor

Signature of the Head of the Department

Semester II

Name of the Course: Dynamics of Human Behaviour

Subject Code: PW2023

Hours Per Week	Number of Credit	Number of Hours	Marks
3	3	45	100

Objectives

- ❖ To impart knowledge on the stages of development.

- ❖ To develop an understanding of the various factors which influence personality development and behavior
- ❖ To apply the information on growth, development and health in social work practice in general and individuals, groups and communities in particular.

Total Hours: 60hours (Incl. Seminar, Test & Other internal assessment components)

Unit	Section	Topics	Lecture hours	Learning outcome	Pedagogy	Assessment/Evaluation
I	Psychology					
	1	Definition ,nature, branches and scope of psychology	2	To understand the psychology.	Lecture Discussion	Evaluation through: Short test
	2	Schools of psychology and current perspective in Psychology	3	To discriminate the schools of psychology and interpret the current perspective in psychology.	Lecture with PPT	Multiple choice questions Formative assessment I
II	Human Growth & development					
	1	Human Growth & development - Pre-natal development	2	To develop the ability to understand human growth and development.	Lecture Discussion	Quiz
	2	Socio cultural factors influencing development and hazards during infancy, toddler hood,	5	To understand the various factors which influence infancy, toddler hood, pre – school	Lecture with PPT	Short Test

		pre – school.				Formative assessment II
	3	Socio cultural factors influencing development and hazards during childhood, puberty, and adolescence.	4	To understand the various factors which influence childhood, puberty, and adolescence.	Lecture, Group discussion	
	4	Socio cultural factors influencing development and hazards during adulthood, middle age old age.		To understand the various factors which influence adulthood, middle age old age.		
III	Personality					
	2	Theories of personality -Trait and Type theories	4	To understand the theories of personality.	Lecture	
	3	Important concepts of the contributions of Freud, Jung, Adler Maslow and Erickson.	4	To analyze the important concepts of personality in various foreign psychologists	Lecture Discussion	
	4	Factors influencing personality Development- Heredity & Environment.		To assess the hereditary and environment in their own personality development.		
IV	Cognitive aspects of Psychology					
	1	Cognitive aspects of Psychology - Sensation, Perception,	5	To understand the cognitive aspect of human	Lecture with PPT	Assignment on Women problems

Semester IV

Name of the Course: Counselling Theory and Practice

Subject Code: PW1741

Teaching Plan

Unit	Module	Topics	Lecture hours	Learning outcome	Pedagogy	Assessment/ Evaluation
I	Counselling					
	1	Definition, Concepts, Objectives, Needs Principles, Process, and Skills.	2	To recall the concepts and objectives of counselling.	Lecture Discussion	Evaluation through:
	2	Methods and Techniques, Problems and Limitations	3	To understand the methods and techniques of counseling and identify the problems and limitations of counselling.	Lecture with PPT	Short test Multiple choice questions Formative assessment I
II	Theories and Therapies					

	1	Psychoanalytic Theory, Adlerian Theory	2	To develop the ability to understand theories of counselling.	Lecture Discussion	Quiz
	2	Client Centered Theory, Behaviour Modification Theory, Rational Emotive therapy.	5	To understand the importance of theories.	Lecture with PPT	Short Test
	3	Gestalt Theory, Reality Therapy, Transactional Analysis	4	To discuss the significance of theories in counseling.	Lecture, Group discussion	Formative assessment II
III	Counselling in Various Settings					
	1	Counselling center– Family court, VCTC, ICTC, Family center, De-addiction center, Corectional center, Palative care center	4	To apply the skills of counselling in Family center, De-addiction center, Corectional center, Palative care center.	Lecture	
	2	Educational center, Industrial center. Vocational Guidance	4	To apply the skills of counselling in Educational, Industrial, Vocational, Guidance center	Lecture Discussion	
	3	Counseling with special Groups: Children, Youth, Aged and differently able.		To analyse the importance of counselling in special groups.		
IV	Psycho social support in disaster management					
	1	Mental Health and Emotional Reactions subsequent to Disaster- Shock, Vigilance, Despair, Crying, Numbness, Guilt and	5	To develop an understanding of disaster victims.	Lecture with PPT	Assignment on Women problems

		Relieving.				Formative assessment III
	2	Basic Techniques of Counselling- Ventilation, Empathy, Active Listening, Social Support, Externalization of Interest .Valuation of Relaxation, Recreation and Spirituality.	4	To formulate various disaster management strategies from counseling techniques.	Lecture, Group discussion	
	3	Post Traumatic Stress Disorder (PTSD).	2	To understand the stress disorder in disaster.	Lecture	
V	Career Guidance					
	1	Concepts, Objectives, Types, Principles and Ethics and Models of Guidance.	2	To analyze the ethics and models of guidance.	Lecture Discussion	Seminar on social work in different field Short test Formative assessment III
	2	Factors influence a person to choose a career, important factor for career planning.	5	To understand the important factors for career planning.	Lecture with PPT	
	3	Difference between Counselling and Guidance. Counselling and Psychosocial support.		To distinguish the counselling and guidance settings		

Signature of the Course Instructor: Ms.Deeba
Signature of the Head of the Department: Ms. Deeba

Semester IV

Name of the Course: Psychiatric Social Work

Subject Code: PW1742

Teaching Plan

Unit	Module	Topics	Lecture hours	Learning outcome	Pedagogy	Assessment/ Evaluation
I	Psychiatric Social Work					
	1	Psychiatric Social Work -Definition, Scope, Characteristic and relevance of psychiatric social work	3	To understand the history of psychiatric social work.	Lecture Discussion	Evaluation through : short test ask question Formative assessment I Give some example of case work
	2	History of Psychiatric Social Work	2	To understand the history of psychiatric social work	Lecture Black board	
	3	Community Psychiatry: Meaning, Definition, History of Community Psychiatry	3	To understand the history of psychiatric social work	Lecture discussion and group discussion	
	4	Principles and Interventionof Community psychiatry	3	To understand the history of psychiatric social work	Lecture with PPT, Panel session on the principles	
II	Psychiatry Social work in various settings					
	1	Psychiatric Social Work, Psychiatric social work intervention in Various Settings- De-addiction centers.	3	To interpret the major therapeutic approaches of intervention and rehabilitation..	Lecture with group discussion	Short test Quiz
	2	Mental health centers, Educational centers, Medical centers, Geriatric care centers.	3	To interpret the major therapeutic approaches of	Lecture PPT	Group

			intervention and rehabilitation.		Thinking	
	3	Correctional centers, Special school.	3	To interpret the major therapeutic approaches of intervention and rehabilitation.	Lecture black board	Formative assessment II
	4	Social workers ethical responsibilities in practice settings	2	To interpret the major therapeutic approaches of intervention and rehabilitation.	Lecture black board and group discussion	
III	Psychiatric Treatment Therapies					
	1	Individual and Group Psycho Therapies, Conjoint Therapy and Milieu Therapy.	3	To apply the skills of working with different populations across a variety of settings.	Lecture black board	Evaluation through : short test
	2	Organic Therapy-Medication and ECT	3	To apply the skills of working with different populations across a variety of settings.	Lecture black board and group discussion	
	3	Psychiatric hospital as a Therapeutic Community,	3	To apply the skills of working with different populations across a variety of settings.	Lecture panel session among the students	
	4	Occupational Therapy, Therapeutic Activities.		To apply the skills of working with different populations across a variety of settings.		Formative assessment II
IV	Psychiatric Rehabilitation					
	1	Psychiatric Rehabilitation-Meaning, concept, definition, Principles of Rehabilitation.	3	To understand the relevance and applicability of different approaches vis a vis emotional and interpersonal issues.	Lecture black board	

	2	Intervention of psychiatric social worker in habilitation-Assessment, Planning.	2	To understand the relevance and applicability of different approaches vis a vis emotional and interpersonal issues	Lecture black board and group discussion	Formative assessment III
	3	Implementing and Evaluating Rehabilitation Services.		To understand the relevance and applicability of different approaches vis a vis emotional and interpersonal issues	Lecture black board	
	4	Community intervention in Rehabilitation (Individual, family, groups, community).		To understand the relevance and applicability of different approaches vis a vis emotional and interpersonal issues	Lecture black board and group discussion	
		Types of Rehabilitation Centers		To understand the relevance and applicability of different approaches vis a vis emotional and interpersonal issues	Lecture black board and group discussion	
V	Community Mental Health Programme for High Risk Groups					
	1	Post-Partum Mothers, Children, Adolescence, The Aged.		To create the community mental health programme for high risk group.	Lecture with group discussion	Evaluation through : short test
	2	The mentally challenged, Alcoholic,		To create the community mental health programme for high risk group.	Lecture with group discussion	
	3	Drug Dependence,		To create the community mental health programme for high risk group.	Lecture black board and group discussion	

					discussion	Formative assessment III
	4	Chronically Ill, Disaster,		To create the community mental health programme for high risk group.	Lecture black board	
	5	Suicide victims		To create the community mental health programme for high risk group.	Lecture black board and group discussion	

Signature of the Course Instructor: Ms. Deeba
Signature of the Head of the Department: Ms. Deeba

Semester IV

Name of the Course: Hospital Administration
Subject Code: PW1743

Teaching Plan

Unit	Module	Topics	Lecture hours	Learning outcome	Pedagogy	Assessment/Evaluation
I	Hospital					
	1	Meaning –evolution from charity to modern hospital. Classification of hospital.	2	To understand the meaning –evolution, classification of hospital.	Lecture Discussion	Evaluation through: Short test
		Hospital administration- concept, definition, general principles, importance, functions.	3	To interpret the hospital administration- concept, principles	Lecture with PPT	Multiple choice questions Formative assessment I

	3	Patterns and standards , Hospital Administrator- role, functions and duties		To understand the hospital administrator- role, functions and duties.		
II	Problems of Hospital Administration					
	1	Human resource planning: Methods and techniques- recruitment, selection, induction, placement. Performance appraisal Career planning	2	To understand human resource planning: Methods and techniques	Lecture Discussion	Quiz
	2	counselling-Training and development of various categories.Uses of computers in hospital.	5	To discuss the counselling-Training and development of various categories and uses of computers in hospital.	Lecture with PPT	Short Test Formative assessment II
III	Hospital organization					
	1	Hospital organization- Analysis- The governing boards –The Administrator- Assistant to the administrationthe department organization	4	To analyze hospital organization.	Lecture	
	2	The Hospital auxiliary Role of hospital in the health care delivery system	4	To understand the role of hospital in the health care delivery system	Lecture Discussion	
IV	Quality Assurance in Hospital services					
	1	Quality Assurance in Hospital services-General consideration	5	To understand the quality assurance in hospital services	Lecture with PPT	Assignment on Women problems

	2	Setting the standard and associated problems Improving the quality of hospital services	4	To assess the quality assurance in hospital services.	Lecture, Group discussion	Formative assessment III
V	Laws pertaining to hospital					
	1	The employees provident Fund Act 1952, The Employees Pension Scheme 1995-.	2	To understand the laws pertaining to hospital	Lecture Discussion	Seminar on social work in different field Short test
	2	Employees deposit linked insurance scheme- The Employees state insurance Act 1948- The Health insurance policy	5	To discuss the schemes ,laws, policies pertaining to hospital	Lecture with PPT	Formative assessment III

Signature of the Course Instructor: Dr. Immanuel;

Signature of the Head of the Department: Ms. Deeba